

Apr 11, 2022
7:30pm VIA ZOOM

1. CALL TO ORDER @7:30

1.1. Call to Order 7:30

Attendance: Carla, Polly, Megan, Iain, Tanya, Nadine, Peter, Charlenne, Margaret, Jennifer, 7:47 Olessya joined, Erin

Quorum met.

Approval of Agenda by Carla, second by Megan

Approval of Meeting Minutes by Carla, second by Megan

2. UNFINISHED BUSINESS/CARRIED OVER FROM LAST MEETING

2.1

3. NEW BUSINESS

3.1 Principal's information update

We are getting organized for next year.

Ready, Set, Learn is coming **April 26, 2022** at 10:30 for children entering kindergarten and younger preschool aged children.

Cheam has a big intake for French immersion students this year; there is a waitlist for kindergarten student entry but looks like we will get through it.

English intake is looking healthy as well.

There was no April newsletter; Mr. Gardner will put something out with upcoming dates.

Upcoming spirit days are on the Cheam school calendar, you can visit <https://cheam.sd33.bc.ca/calendar> for upcoming events and important dates.

Bridal Falls Water Park is back open for business, we are booked for **June 16, 2022** (Thursday). We will have the entire park to ourselves. More information to come as we get closer to the day.

Break the rules is coming up in May (**early dismissal May 27, 2022**)

Could be up to 270 students next year, currently at 252.

Sports Day is scheduled for **June 17, 2022**. Details are being worked out; we will have more information closer to the date.

3.2 Executive Reports:

Treasurer

Year to Date report, with the Silent auction income were just over 4,200 raised above our budgeted amount. We still have some fundraisers coming up:

currently a plant sale through Devry Nurseries, Neufeld farms coming up next month, and a couple hot lunches being scheduled.

BCCPAC has gone virtual as of today, April 11. Parents can join via Zoom if they wish. Cost is \$35. For more information visit

<https://bccpac.bc.ca/index.php/conferences/conference-agm/registration>

| 2021-22 Year to Date | | | | |
|---|-----------------|---------------------|---------------------|---|
| ITEM | APPROVED | | ACTUAL | |
| INCOME | | | | |
| Gaming Grant | \$ 4,840.00 | | \$ 5,040.00 | |
| Hot Lunches + Milk Program | 750.00 | | 866.44 | |
| Fundraising | 4,250.00 | | 8,480.49 | <i>Includes Silent Auction incomes</i> |
| SD PAC Grant | 150.00 | | 150.00 | |
| PST Rebates | - | | - | |
| Yearbook sales | 150.00 | | - | |
| Total Incomes | | \$ 10,140.00 | \$ 14,536.93 | \$ 4,396.93 |
| EXPENSES | | | | |
| | | | Spent | Remaining |
| Athletic Department | \$ 800.00 | | \$ 1,200.00 | - <i>\$400 extra for air pump</i> |
| Classroom Support (\$165/division + EA) | 2,145.00 | | 2,140.60 | 4.40 |
| Field Trips | 2,300.00 | | 1,360.00 | 940.00 <i>Used Gaming for \$1,360</i> |
| Library | 700.00 | | 700.00 | - |
| Special Events Committee | 850.00 | | 421.04 | 428.96 |
| Staff Appreciation | 200.00 | | | 200.00 |
| Green/Earth/Environment Committee | - | | 109.80 | <i>Spent \$336 on Fall Tree Plant and Deposited Bottle Depot of \$226.20 on Mar 10/22</i> |
| BCCPAC Membership | 275.00 | | | 275.00 |
| Office Supplies | 40.00 | | | 40.00 |
| World Book Day (books for families) | 1,000.00 | | 1,000.00 | - <i>Used Gaming</i> |
| Yearbook software | 156.00 | | | 156.00 |
| Munch-a-lunch fee | 336.00 | | 336.00 | - |
| Cheque/Etransfer Fees | 100.00 | | 3.00 | 97.00 |
| | | 8,902.00 | 7,270.44 | 2,141.36 |
| 2021-22 Approved Additional Expenses | | | | |
| | | | Spent | Remaining |
| Grad Fund | 300.00 | | | 300.00 |
| FoodSafe Certification (Level 1) | 105.00 | | 105.00 | - |
| Zoom Subscription | 200.00 | | | 200.00 |
| Total Proposed Expenses | | 605.00 | 105.00 | 500.00 |
| Total Expenses | | 9,507.00 | 7,375.44 | 2,641.36 |
| Net Income/Loss | | \$ 633.00 | | |

DPAC

No new meetings since our last PAC meeting.

Next DPAC meeting is **April 21, 2022.**

3.3 Committee Reports:

Hot Lunch

We are having success with Hot Lunch. There are two days planned for this upcoming term.

We had a parent dispute a credit card charge with munchalunch, and so munchalunch is holding our payment until this is rectified. *(This has been resolved since meeting was held).*

Spirit

No updates available.

Fundraising

Currently doing a plant fundraiser with DeVry Nurseries, make sure to get your orders in before it closes **May 4, 2022**, and Neufeld Farms will be coming soon. Carla asked if we want to sell coupon books next year. The consensus is yes. It was nice to have more people involved in getting the Silent auction together this year. Looking forward to next year we may rely on other fundraising efforts and hold off on hosting another silent auction. It is a lot to ask of our local community to donate items every year and a lot of work for the organizing parents. Looking for other fundraiser ideas to switch it up next year. If you have ideas send them to PAC at cheam-pac@sd33.bc.ca.

Special Events

COVID rules are changing fast, there are no events planned right now. Special Events committee was getting some ideas together for a year end celebration, however, during conversation it was noted that every class does their own year-end celebration and there are some school scheduled events coming up in June.

June 16, all students are invited to go to Bridal falls Water Park. Siblings, parents and extended families can join. The park opens at 9:30. Students will be bussed to the waterslides in the morning with families to join at the park. Kids will leave via bus at 1:45 back to school; the water park closes at 2:30.

Sports day is scheduled for June 17, organized by teachers and students.

We still cannot fill the gym for a movie night as our gym is too small and movie nights have been very popular in the past. It is not dark early enough for a movie outside.

June 21, 2022 we have members from Chilliwack Indigenous Education Department coming. We are hoping to have Sto:lo Bannock and a dedication ceremony to name our circle garden.

Looking into getting something ready for Teacher appreciation week.

Yearbook

Class photos coming up in **May 16, 2022**.

Green

No updates available.

Grad committee

No updates available.

3.4 Covid Information Update

No masks in school again.
Pretty much all restrictions are lifted.

3.5 BCCPAC - Voting Feedback

BCCPAC conference and AGM was scheduled to be in person but has been switched today to online.
It's expensive to go, Polly recommends PAC should budget \$1,000 for hotel and conference fees as the days are long and traffic to and from Richmond is unpredictable.

4. Open Discussion:

Chilliwack healthier community is looking for families to fill out a survey, running from March 1 – **April 30, 2022**. You can find the survey at BelongHere.net. This survey is about community safety, inclusion and belonging. The information will be used to inform policy and progress in the city in the future.

5. MEETING ADJOURNED: 8:41

6. BUSINESS CARRIED OVER:

Next PAC MEETING

May 16, 2022, 7:30

AGM

June 6, 2022 7:30

Treasurer's Reports for Feb and March 2022 provided after PAC meeting held April 11, 2022

| TREASURER'S REPORT - FEBRUARY 2022 | | | | | |
|---|------|--|-----------|--------|---------------------|
| GENERAL ACCOUNT | | | | | |
| TRANSACTION DATE | CHQ# | DESCRIPTION | EXPENSE | INCOME | BALANCE |
| Balance Forward (as at January 31, 2022) | | | | | \$ 27,010.57 |
| 01-Feb-2022 | 141 | Fall Tree Plant (2 trees) | 336.00 | | 26,674.57 |
| 01-Feb-2022 | 142 | PE Budget + Add'l Approved Expense (Air Pump) | 1,200.00 | | 25,474.57 |
| 08-Feb-2022 | | Hot Lunch Cash Deposit (Feb 4 - Jim's) | | 5.25 | 25,479.82 |
| 08-Feb-2022 | | Etransfer test: Pollaris Raymond | | 5.00 | 25,484.82 |
| 11-Feb-2022 | | Etransfer reimbursement (Overpay on FoodSafe Cert) | | 10.00 | 25,494.82 |
| 25-Feb-2022 | 143 | Hot Lunch Expenses (Feb 4 - Jim's) | 739.75 | - | 24,755.07 |
| Total Income and Expenses | | | 2,275.75 | 20.25 | |
| Ending Balance (as at February 28, 2022) | | | | | \$ 24,755.07 |
| COMMITMENTS ON ACCOUNT | | | | | |
| 09-Dec-2021 | | Circle Garden funding - Phase 1 (per invoice #22547) | 10,528.93 | | |
| 17-Jan-2022 | | Circle Garden funding - Phase 2 (per invoice #22548) | 1,043.15 | | |
| 18-Jan-2022 | | UW Grant: Leftover Portion | 100.00 | | |
| 25-Feb-2022 | 144 | Classroom Support (Monica Little) | 165.00 | | |
| 25-Feb-2022 | 145 | Classroom Support (Janessa O'Byrne) | 165.00 | | |
| 25-Feb-2022 | 146 | Hot Lunch Expenses (Feb 25 - Hugo's) | 993.38 | - | |
| Subtotals | | | 12,995.46 | - | |
| Total Cash Available (as at February 28, 2022) | | | | | \$ 11,759.61 |

| GAMING ACCOUNT | | | | | |
|---|------|---|----------|--------|--------------------|
| TRANSACTION DATE | CHQ# | DESCRIPTION | EXPENSE | INCOME | BALANCE |
| Balance Forward (as at January 31, 2022) | | | | | \$ 7,063.23 |
| 01-Feb-2022 | 27 | Field Trips (Div 1-9) | 1,360.00 | - | |
| Total Income and Expenses | | | 1,360.00 | - | |
| Ending Balance (as at February 28, 2022) | | | | | \$ 5,703.23 |
| COMMITMENTS ON ACCOUNT | | | | | |
| 07-Jun-2021 | | Circle Garden funding - Phase 1 per inv. #22547 (remainder of 2020-2021 Grant) | 3,023.23 | | |
| 17-Jan-2022 | | Circle Garden funding - Phase 2 per inv. #22548 (remainder of 2021-2022 Grant) | 2,680.00 | - | |
| Subtotals | | | 5,703.23 | - | |
| Total Cash Available (as at February 28, 2022) | | | | | \$ - |

| CASH BOX (FLOAT) | | | |
|--|--|-------------|------------------|
| TRANSACTION DATE | | DESCRIPTION | BALANCE |
| (this float is kept in the locked PAC box in the staff room) | | | |
| Balance Forward (as at January 31, 2022) | | | \$ 100.00 |
| Ending Balance (as at February 28, 2022) | | | \$ 100.00 |

TREASURER'S REPORT - MARCH 2022

| GENERAL ACCOUNT | | | | | |
|--|------|---|-----------|----------|---------------------|
| TRANSACTION DATE | CHQ# | DESCRIPTION | EXPENSE | INCOME | BALANCE |
| Balance Forward (as at February 28, 2022) | | | | | \$ 24,755.07 |
| 02-Mar-2022 | 148 | Classroom Support (Joy Kragh) | 165.00 | | |
| 04-Mar-2022 | 146 | Hot Lunch Expenses (Feb 25 - Hugo's) | 993.38 | | |
| 07-Mar-2022 | 147 | Circle Garden (Phase 1 and 2) | 11,572.08 | | |
| 09-Mar-2022 | 144 | Classroom Support (Monica Little) | 165.00 | | |
| 10-Mar-2022 | | Transfer in from Bottle Depot (put towards fall tree plant) | | 226.20 | |
| 16-Mar-2022 | 152 | Classroom Support (Marla Gibbs) | 165.00 | | |
| 17-Mar-2022 | 157 | Classroom Support (Wilhelm Barrow) | 165.00 | | |
| 18-Mar-2022 | 154 | Classroom Support (Jessica Williams) | 165.00 | | |
| 18-Mar-2022 | 151 | Classroom Support (Katrina Burgess-Leon) | 165.00 | | |
| 18-Mar-2022 | 153 | Classroom Support (Nichol Shepherd) | 165.00 | | |
| 23-Mar-2022 | 155 | Classroom Support (Jennifer Zacharias) | 165.00 | | |
| 28-Mar-2022 | | Income from Silent Auction | | 5,467.87 | |
| 30-Mar-2022 | 156 | Classroom Support (Carla Carvalho) | 165.00 | | |
| Total Income and Expenses | | | 14,050.46 | 5,694.07 | |
| Ending Balance (as at March 31, 2022) | | | | | \$ 16,398.68 |
| COMMITMENTS ON ACCOUNT | | | | | |
| 18-Jan-2022 | | UW Grant: Leftover Portion | 100.00 | | |
| 25-Feb-2022 | 145 | Classroom Support (Janessa O'Byrne) | 165.00 | | |
| 16-Mar-2022 | 149 | Classroom Support (Alex Cazander) | 160.60 | | |
| 31-Mar-2022 | | Munchalunch: Accounts Receivable | | 79.75 | |
| 31-Mar-2022 | | Munchalunch: Accounts Payable | 56.00 | | |
| Subtotals | | | 481.60 | 79.75 | |
| Total Cash Available (as at March 31, 2022) | | | | | \$ 15,996.83 |

| GAMING ACCOUNT | | | | | |
|--|------|-------------------------------|----------|--------|--------------------|
| TRANSACTION DATE | CHQ# | DESCRIPTION | EXPENSE | INCOME | BALANCE |
| Balance Forward (as at February 28, 2022) | | | | | \$ 5,703.23 |
| 07-Mar-2022 | 28 | Circle Garden (Phase 1 and 2) | 5,703.23 | | |
| Total Income and Expenses | | | 5,703.23 | | |
| Ending Balance (as at March 31, 2022) | | | | | \$ - |
| COMMITMENTS ON ACCOUNT | | | | | |
| | | | - | - | - |
| Subtotals | | | - | - | - |
| Total Cash Available (as at March 31, 2022) | | | | | \$ - |

| CASH BOX (FLOAT) | | | BALANCE |
|--|-------------|--|------------------|
| TRANSACTION DATE | DESCRIPTION | | |
| (this float is kept in the locked PAC box in the staff room) | | | |
| Balance Forward (as at February 28, 2022) | | | \$ 100.00 |
| | | | - |
| Ending Balance (as at March 31, 2022) | | | \$ 100.00 |